



Manager, CIP Compliance

POSITION

This position will be responsible for managing the day-to-day operations of the Member CIP compliance services. The position will track and disseminate information regarding NERC CIP standards and compliance activities to APM members, influence and participate in NERC CIP standards development and exercises, and provide advice and guidance to APM members regarding their compliance with CIP standards. This position will also maintain a list of prioritized CIP issues and activities APM is pursuing on behalf of each Member in addition to performing research as requested by the Director. Project management, strong communication skills and a working knowledge of ERO CIP compliance requirements are required.

KEY INTERFACES

Reports to:	Director, Reliability Compliance
Directs Reports:	None

REQUIRED QUALIFICATIONS

- Candidate should possess a bachelor's degree in an appropriate discipline with extensive experience in the electric utility industry. A degree in a technical field such as engineering, computer science or related field is desirable but not required.
- Knowledge of utility operations with emphasis on generation and bulk transmission operations.
- Knowledge of the mandatory CIP reliability standards of the Electric Reliability Organization (ERO).
- Experience in network security is desirable but not required.
- Experience in creating and implementing detailed processes and procedures.
- Proven ability to design and lead the creation of automated solutions for detailed processes and procedures.
- Ability to understand and communicate technical CIP reliability concepts and their impact on member and customer compliance programs.
- Ability to plan, coordinate, and carry out technical conferences, work group and task force meetings, and webinars.
- High degree of analytical skill.
- Effective written and oral communication skills as well as computer skills.

RESPONSIBILITIES

- Provide CIP compliance expertise to APM and its Members.
- Assist in maintenance of priority lists of reliability compliance issues for each APM member.
- Build and maintain appropriate member and NRECA relationships to enable effective coordination and sharing of CIP compliance information among all member entities.
- Participate in FERC, NERC, and reliability entity stakeholder groups, task forces and committees, as well as, other industry groups to represent and provide intelligence to Members as required.
- Research CIP compliance requirements and disseminate information to Members as needed.
- Report to Members, as applicable, of ERO CIP changes that impact them.
- Inform APM members of CIP standards progress, coordinate responses and represent APM members on CIP drafting teams.
- Develop necessary tools, processes, and operating procedures.
- Lead selected task forces as required.
- Adhere to all APM corporate policies and comply with all APM regulatory requirements, including but not limited to NERC, FERC, and relevant state regulations, as applicable to this position
- Travel as required.

SALARY RANGE

Commensurate with experience

LOCATION

National Service Center in Carmel, Indiana, or where needed.